

# HOUSE OF REPRESENTATIVES



Carol Alvarado  
*Co-Chair*

## SELECT COMMITTEE ON TRANSPARENCY IN STATE AGENCY OPERATIONS

Dan Flynn  
*Co-Chair*

December 20th, 2013

Chancellor Francisco G. Cigarroa, M.D.  
Office of the Chancellor  
The University of Texas System  
601 Colorado Street, 4th Floor  
Austin, Texas 78701

Dear Chancellor Cigarroa:

We commend you on your efforts to improve communication between the University of Texas System (System) and this Committee. While the testimony and other evidence received by the Committee over the past five months has provided valuable insight into the current operations of the System, it has also highlighted some areas of the System's operations that may need improvement. Over the coming months, the Committee intends to exercise its oversight authority over the System and the Board of Regents through directives. These directives will help the Committee monitor the System as the Committee considers actions to take in connection with the investigation of the conduct of Regent Hall. They will also help the Committee as it works with counsel to produce a final report.

As its first directive, the Committee instructs the System to report the following information to the Committee by February 1, 2014. The report shall include:

1. A listing of all requests for information made by a regent or an employee of the System to a System university or institution on or after the date of this writing. This list must include:
  - The name, title, and contact information of the requestor.
  - The total number of pages of documentation provided in response to the request.
  - The deadline given by the requestor.
  - The requestor's explanation as to the need for and the benefit of the information requested.
  - A statement as to whether the Chancellor and the Chairman of the Board of Regents approved the request.
2. A description of any proposed changes to the Regents' Rules and Regulations. The description should include an update on the progress and expected benefits on the proposed changes by Chairman Foster.

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3. A description and update on the progress of any pending investigations and inquiries conducted by the System.
4. A description of the actions taken by the Board of Regents and the System to prevent the mishandling of confidential student information, including "best practices" adopted to prevent the mishandling of confidential student information.
5. A description of any actions taken to make electronic communications between Regents and System employees more transparent to the citizens of Texas.
6. A description of any actions taken by the System to make the internal processes of the System more transparent and accountable to the Committee and to the citizens of Texas.
7. Any other information that you, the Board of Regents, and the System's staff deem useful to the Committee's ongoing investigation and deliberations.

We ask that the System provide updates to the Committee monthly. Please direct the information to Rich Ramirez in the Committee's office.

The report may be expanded to include additional information in the future. Moreover, the Committee may also issue supplemental directives to the System. Should you have any questions about this letter, please contact Rich Ramirez at 512-463-8160.

Thank you in advance for your full cooperation. We look forward to your timely response.

Sincerely,

Handwritten signatures of Dan Flynn and Carol Alvarado, separated by a horizontal line.

Dan Flynn  
Co-Chair

Carol Alvarado  
Co-Chair

Cc: Paul L. Foster, Chairman of the University of Texas Board of Regents  
William C. Powers, Jr., President of the University of Texas at Austin  
Members of the House Select Committee on Transparency in State Agency Operations  
Rusty Hardin & Associates, LLP